

AGENDA

2023 NEIUUF Annual Meeting

Sunday, May 14 – 10:00 am

1. Call to Order (Julie Ohde, Board Chair)
2. Approval of 2022 Annual Meeting & February 2023 Special Meeting
3. Approval of Agenda
4. Consent Agenda
 - Board Chair Report
 - Sunday Service Committee Report (Carolyn Corbin)
 - Membership Report (Detra Dettmann)
 - OWL Program Report
5. Financial Report & FY 2023-24 Budget Approval (Maggie Hayden, Treasurer)
6. Bylaws Change
7. Election Items
 - 7.1. Board Member Election
 - Lynn Pleggenkuhle
 - 7.2. Members of Nominating Committee (vote for two)
 - Lalie Madriguera
 - Jean Daywitt
8. Recognitions
9. Adjourn

Decorah UU Annual Meeting

Sunday, May 1, 2022

The Lingonberry

1. **Brief Service** (with members of the Board of Trustees) – 19 attendees, including 4 guests (12 members in person + 3 guests + Otter; 2 members on-line + 1 guest) **14 members present** + 4 guests + Otter.
2. **Call to Order** – After the short service, Julie Ohde, Board Chair, called the meeting to order at 10:39 a.m.
3. **Approval of 2021 Minutes** – Carolyn Corbin moved and Nancy Barry seconded to approve the previous year’s annual meeting minutes. Julie Ohde opened the floor for discussion of the minutes. There was no discussion. The motion carried.
4. **Approval of Agenda** – Sue Otte moved and Ellen Macdonald seconded that the agenda be approved. The motion carried.
5. **Consent agenda** – Shawn Dettman moved and Lynn Pleggenkuhle seconded that the consent agenda be approved (four reports). The motion carried.
 - a) **Board Chair Report**
 - b) **Sunday Services Committee Report**
 - c) **Membership Report**
 - d) **OWL Program Report**
6. **Financial Report & FY 2022-23 Budget** – Beth Wahlberg, Decorah UU Treasurer.
 - a) 2021-2022 Annual Financial Report – Beth noted that the Decorah UU checking account has a very large balance right now because there are extra funds present that are transitioning to longer-term investment. Beth consulted with Carl Peterson and Shawn Dettman about this process to improve the return on these funds, which are headed into two socially responsible accounts. Meeting attendees briefly discussed the process and the various Decorah UU funds and their restrictions. Carolyn Corbin moved and Karen Esterl seconded that the Financial Report be acknowledged. The motion carried.
 - b) 2022-2023 Draft Budget – Beth noted that revenue has been down a little. There is a salary increase anticipated for Otter. Insurance and rent have increased, while dues to the UUA Annual Program Fund have decreased. Auction money (anticipated) is listed under “non-pledged;” it is usually underestimated as non-program funds. Karen Esterl moved and Detra Dettmann seconded that the Draft Budget be approved. The motion carried.
7. **Election Items**
 - a) **Board Member Election** (vote for two) – Nancy Barry moved and Ellen Macdonald seconded that the full slate of nominees to the Board be approved as presented. The motion carried.
 1. Julie Ohde
 2. Shawn Dettman
 - b) **Members of the Nominating Committee** (vote for two) – Karen Esterl moved and Lyra McKnight seconded that the full slate of nominees be approved as presented. The motion carried.
 1. Lalie Madriguera

2. Jean Daywitt

8. **Recognitions** – Julie Ohde, Board Chair, expressed the Board’s gratitude to:

- Ellen Macdonald, for her long-time role as service leader coordinator; and for organizing the pulling of garlic mustard for eleven years. Carl Peterson and Karen Esterl were also very involved in that activity, although it is no longer a Decorah UU project.
- Bruce Jordan, for his long-time role as the hospitality coordinator: finding volunteers and setting up for our after-service social time.
- All the service leaders, especially these last two years, for their help in so many ways: Nancy Barry, Julie Fischer, Sue Otte, Karen Esterl, Carolyn Corbin, Beth Wahlberg, Carol Hagen, Lyra McKnight.
- Karen Esterl and Carolyn Corbin, for their untiring work planning and preparing for services; we hope that there’s more help for them soon.
- Beth Wahlberg, who has served as Treasurer for four of the last five years; for her humor and knowledge that lighten every meeting; for her willingness to step up and be the first to say, “I can do that.”
- Other Board members, Lyra McKnight, Maggie Hayden, Lynn Pleggenkuhle, with whom it is nice to meet in person again.
- Shawn Dettmann, for agreeing to serve on the Board.
- Otter Dreaming, for support work, for finding needed information, for following through.
- And all members and friends, for everything that they do.

9. **Adjournment** – Karen Esterl moved and Lyra McKnight seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 11:09 a.m.

10. **Service Closing** – The Chalice was extinguished to complete the morning’s service.

Respectfully submitted by

Otter Dreaming

Decorah UU Fellowship Coordinator

Decorah UU Fellowship Special Meeting, February 19, 2023

Meeting Minutes

- 1. Call to Order** – After the service, Julie Ohde, Board Chair, called the meeting to order at 10:55 AM
- 2. Attendance:** 15 members and 2 guests
- 3. The 8th Principle** – Julie Ohde read the current 7 UU Principles as well as the proposed 8th Principle. Sue Otte moved and Lynn Pleggenkuhle seconded that Decorah UU Fellowship adopt the 8th Principle. Sue Otte and Karen Esterl had comments in favor of adoption. The motion carried unanimously.
- 4. Adjournment** – Nancy Barry moved and Maggie Hayden seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 11:05 a.m.

2023-2024 Budget Draft - NEIUUF

3/31/23

OPERATIONS REVENUE

	2022-23 Budget	2022-23 Thru 3/31/23	2022-23 Projected	2023-24 Proposed	Notes
pledges	\$25,000.00	\$18,935.00	\$23,400.00	\$25,400.00	
non-pledged revenue	\$1,500.00	\$428.00	\$475.00	\$500.00	
interest and dividend	\$75.00	\$34.53	\$50.00	\$50.00	
Etsy sales	\$0.00	\$0.00	\$0.00	\$0.00	
auction proceeds (1/2)	\$0.00	\$2,590.00	\$2,590.00	\$2,000.00	
other general income	\$0.00	\$0.00	\$0.00	\$0.00	
Carry over from previous years	\$3,000.00	\$0.00	\$769.31	\$2,300.00	
Total Operations Revenue	\$29,575.00	\$21,987.53	\$27,284.31	\$30,250.00	

OPERATIONS EXPENSES

	2022-23 Budget	2022-23 Thru 3/31/23	2022-23 Projected	2023-24 Proposed	Notes
Overhead Expenses					
conferences and travel	\$ 500.00	\$ 475.00	\$ 475.00	\$ 500.00	
marketing and website	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Board discretionary	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	
equipment/piano tuning	\$ 100.00	\$ 55.00	\$ 55.00	\$ 100.00	
rent	\$ 6,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	
UUA/region dues	\$ 2,596.00	\$ 2,596.00	\$ 2,596.00	\$ 2,336.00	
P.O. Box rental fee	\$ 62.00	\$ 66.00	\$ 66.00	\$ 66.00	
Insurance	\$ 690.00	\$ 809.00	\$ 809.00	\$ 809.00	
Zoom monthly fee	\$ 192.48	\$ 144.36	\$ 192.48	\$ 192.48	
Total Overhead Expenses	\$ 10,140.48	\$ 9,145.36	\$ 10,193.48	\$ 10,203.48	

		2022-23	2022-23	2022-23	2023-24	
		Budget	Thru 3/31/23	Projected	Proposed	Notes
Administrative/Office Expense						
	office supplies	\$25.00	\$39.87	\$50.00	\$50.00	
	postage	\$25.00	\$12.00	\$12.00	\$25.00	
	printing	\$150.00	\$138.03	\$138.03	\$100.00	
	coffee/groceries	\$200.00	\$27.50	\$75.00	\$100.00	
	other administrative	\$25.00	\$59.10	\$75.00	\$25.00	
Total Administrative/Office Expenses		\$425.00	\$276.50	\$350.03	\$300.00	
Staff and Administration						
	music	\$2,400.00	\$450.00	\$1,450.00	\$2,250.00	45 weeks at \$50/week
	honorarium	\$1,200.00	\$500.00	\$1,000.00	\$1,200.00	20 at \$50/speaker + travel
	honorarium - music	\$500.00	\$0.00	\$0.00	\$500.00	
	honorarium - BIPOC	\$0.00	\$550.00	\$550.00	\$1,150.00	5 at \$200/speaker + travel
	Sunday service materials	\$200.00	\$0.00	\$0.00	\$100.00	
	Fellowship Coordinator	\$10,615.08	\$8,312.42	\$11,136.80	\$11,749.44	4% increase
	Fellowship Coordinator - bonus	\$500.00	\$100.00	\$100.00	\$0.00	
	childcare	\$840.00	\$0.00	\$0.00	\$0.00	
	State and Federal Withholding	\$2,500.00	\$1,912.36	\$2,504.00	\$2,702.37	incr with salary
Total Staff and Administration		\$18,755.08	\$11,824.78	\$16,740.80	\$19,651.81	
Total Operations Expenses		\$29,320.56	\$21,246.64	\$27,284.31	\$30,155.29	
	<i>Difference Revenue & Expenses</i>	<i>\$ 254.44</i>		<i>\$ 0.00</i>	<i>\$ 94.71</i>	

NON-PROGRAMMED REVENUE					
		2022-23	2022-23	2022-23	2023-24
		Budget	Thru 3/31/23	Projected	Proposed
	CAC Holiday Gifts	\$775.00	\$540.00	\$540.00	\$550.00
	Auction	\$1,000.00	\$5,190.00	\$5,190.00	\$4,000.00
	Share-the-Plate		\$1,828.00	\$2,518.00	\$2,000.00
	Grant + donations for Sound System		\$1,439.00	\$2,321.00	
Total Non-Programmed Revenue			\$8,997.00	\$10,569.00	\$6,550.00
NON-PROGRAMMED EXPENDITURES					
		2022-23	2022-23	2022-23	2023-24
		Budget	Thru 3/31/23	Projected	Proposed
	CAC Holiday Gifts		\$502.78	\$502.78	\$550.00
	NEI Community Action LIHEAP		\$2,000.00	\$2,000.00	\$1,600.00
	NEI Community Action Weatherization		\$600.00	\$600.00	\$400.00
	Decorah UCC - Summer Lunch Program		\$100.00	\$100.00	
	Humane Society of NE Iowa		\$100.00	\$100.00	
	Undocumented Migration Project		\$51.52	\$51.52	
	Meskwaki Language Preservation		\$1,020.00	\$1,020.00	
	Guatemalan Basics		\$239.00	\$239.00	
	Oneota Film Festival		\$200.00	\$300.00	
	Humane Society of NE Iowa		\$100.00	\$100.00	
	Other Share the Plate			\$650.00	\$2,000.00
	Sound System Project			\$2,321.00	
	Transfer 1/2 of auction to General Fund		\$2,590.00	\$2,590.00	\$2,000.00
Total Non-Programmed Expenditures			\$7,503.30	\$10,574.30	\$6,550.00
TOTAL OPERATIONS + NON-PROGRAMMED EXPENDITURES				\$37,858.61	\$36,705.29

NEIUUF ANNUAL FINANCE REPORT - 2022-2023

thru March 31, 2023

ACCOUNT BALANCES

Primary Checking Account (Viking Bank)	\$38,119.01	\$7,642.67 restricted use**
PayPal Account	\$4,217.21	
OWL Program Account (Viking Bank)	\$1,416.01	
Certificates of Deposit (Viking Bank)	\$18,467.80	
Vanguard Brokerage Account	\$36,928.58	

OPERATIONS (General Fund)

Revenue (pledges, non-pledged revenue, bank interest)	\$19,397.53
Expenditures (rent, salary, taxes, insurance, UUA fund)	\$21,246.64

NON-PROGRAMMED FUNDS

Revenue (Share-the-Plate, Auction*, CAC Holiday gifts)	\$5,013.00
Expenditures*	\$4,913.30

OWL PROGRAM

No revenue or expenditures for FY 2022-2023	
Current Balance	\$1,416.01

LET'S TALK (A GRANT PROGRAM FOR PARENTS)**

No revenue or expenditures for FY 2022-2023	
Current Balance	\$2,263.89

MEMBER EMERGENCY FUND**

No revenue or expenditures for FY 2022-2023	
Current Balance	\$1,306.00

RELIGIOUS EDUCATION FUND**

No revenue or expenditures for FY 2022-2023	
Current Balance	\$3,166.07

MEMORIAL FUND**

Revenue	\$430.00
Expenditures	\$273.00
Current Balance	\$906.71

CERTIFICATES OF DEPOSIT

		Next Maturity:
Savings - 9942	\$5,524.07	8/4/2023
Bergan Unrestricted - 12239	\$9,594.30	6/22/2023
Darling - 10870	\$3,349.43	8/4/2023
	<u>\$18,467.80</u>	

VANGUARD INVESTMENTS BROKERAGE ACCT.

Bergan Restricted (Building Fund)	\$27,423.28
Bergan Unrestricted	\$9,505.30
	<u>\$36,928.58</u>

* 1/2 of auction proceeds go to General Fund

** Funds are held in the primary checking account, but designated in use.