

**Decorah UU**  
**Minutes**  
**Meeting of the Board of Trustees**  
**Online via Zoom**  
**Tuesday, April 7, 2020**

**Call to Order** – The meeting began informally at 5:09 p.m. via Zoom.

**Board Members Present** – Matthew Alexander, Carolyn Corbin, Beth Wahlberg, Maggie Hayden, Bill Pardee.

**Others Present** – Lynn Pleggenkuhle, nominated Board member beginning in upcoming fiscal year; Decorah UU Fellowship Coordinator Otter Dreaming.

**Chalice Lighting and Reaffirmation of the Board Covenant**

**Comments from Decorah UU Members and Friends** – There were no comments.

**Reports**

**Approval of Previous Board Meeting Minutes** – Maggie moved and Bill seconded that the March 7<sup>th</sup> and March 24<sup>th</sup> (emergency) Board Meeting Minutes be approved as received via email. The motion carried.

**Acknowledgement of Treasurer's February Report (Addendum A)** – Bill moved and Carolyn seconded that the Treasurer's March Financial Summary be acknowledged. The motion carried.

**Old Business**

- a. **Annual Meeting** – Board members discussed whether or not verbal voting via Zoom would be an issue. Bill suggested voting by Zoom hand for those with video connection. People on phones will need to be given time to register their vote verbally. Beth reported that only 11 covenant renewals have been turned in so far. She will resend the renewal email with the form attached. Otter will check with Detra Dettmann and/or Annastacia Cowles about whether or not Annastacia has moved to Friend status with the Fellowship. Otter will report back to the Board. Maggie has gotten only one response from her request for reports. The Annual Meeting packet of materials will be sent out to the Fellowship via email. Matthew, Beth and Maggie will assemble it and put together the Meeting components. The goal for sending the packet to the Fellowship is next Friday, April 17. Otter will send last year's Annual Meeting minutes to Matthew, and will send last year's Annual Meeting packet to Beth and Maggie, as an example with which they can compile this year's packet.
- b. **Share-the-Plate** – Board members discussed possible recipients for May-June. Beth moved and Maggie seconded that the recipient be the Decorah Community Food Pantry. The motion carried.
- c. **Check in: Lingonberry** – Beth reported that Ellen Rockne seemed happy with the Board's offer to continue paying ½ of the monthly rental fee while Decorah UU is not able to assemble there. Consequently, the April rent dropped to \$200, while March remained at \$400.
- d. **Zoom thoughts** – Board members agreed that holding services via Zoom seemed to be going well. Beth mentioned that she appreciates that the housekeeping announcements (Zoom use and etiquette, etc.) precede the service. Recordings of the first three services are posted on the website. Julie Ohde has PayPal set up on the website, for online giving. Beth is in the process of getting a letter from the IRS to confirm Decorah UU's non-profit status. In that process, the Board could also request a formal change of name from NEIUUF to Decorah UU. After discussion, Board members agreed that it would be too much trouble to change all the paperwork and internal documents.
- e. **Needs in the Community: Seamster's Union, etc.** – Otter has been supplying the local sewing brigades with fabric for making medical masks. Decorah UU has earmarked \$300 to reimburse Decorah UU members and friends for purchases of mask sewing supplies.

## New Business

- a. **Approval of forgivable loan from UUA** – Beth and Carolyn will look into this possibility based on 2019 expenses for employee pay, rent, utilities, operating costs, etc. Carolyn moved and Bill seconded that Carolyn and Beth be authorized to proceed with the application. The motion carried.
- b. **MidAmerica Region Assembly** – Beth noted that she'd received promotional materials for the Assembly, which is Saturday, April 18. There is a \$50 charge to participate via Zoom, 9:30 a.m. to 4:45 p.m., including the business meeting and workshops. Beth shared the Assembly information with Karen Esterl, Sue Otte, and Julie Fischer. We have credentials for two people to vote, if anyone wants to go. Beth also has materials for the Midwest Leadership School, which takes place this year in July in Illinois.
- c. **Board meeting on May 5<sup>th</sup>?** – Board members agreed that a May Board meeting is not necessary, in light of its proximity to the May 3<sup>rd</sup> Annual Meeting.

Maggie moved and Beth seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 5:43 p.m.

**The Next Board Meeting** – The next Board meeting is in June.

Respectfully submitted by  
Otter Dreaming, Decorah UU Fellowship Coordinator

## Addendum A

### **NEIUUF/Decorah UU Financial Summary for March 2020**

NEIUUF/Decorah UU Assets as of: March 31, 2020

Certificates of Deposit	\$50,807.97
General Fund	\$30,362.89
Owl Account	\$1,416.01
<b>TOTAL EQUITY</b>	<b>\$82,586.87</b>

### **GENERAL FUND**

#### **REVENUES**

3/2/20	Sunday Collection - 3/1/20 + mailed pledges	\$492.00
	Pledges	\$460.00
	Non-Pledged Revenue	\$27.00
	Share-the-Plate (LIHEAP)	\$5.00
3/9/20	Sunday Collection - 3/8/20 + mailed pledges	\$110.00
	Pledges	\$75.00
	Non-Pledged Revenue	\$15.00
	Share-the-Plate (LIHEAP)	\$20.00
3/17/20	Sunday Collection - 3/15/20	\$127.00
	Pledges	\$100.00
	Non-Pledged Revenue	\$17.00
	Share-the-Plate (LIHEAP)	\$10.00
3/16/20	Accrued Earnings (Viking Bank)	\$2.87
3/18/20	March ACH (auto donations)	\$812.50
<b>TOTAL MARCH REVENUES</b>		<b>\$1,544.37</b>

## EXPENDITURES

Otter Dreaming	Music	\$135.00
Steve McCargar	Childcare	\$35.00
Lingonberry Event Center	Rent	\$400.00
Otter Dreaming	Fellowship Coordinator salary	\$769.11
Kelly Sharp	honorarium - March 1st	\$50.00
Victoria Christman	honorarium - March 8th	\$50.00
Chontel Syfox	honorarium - March 15th	\$50.00
Melissa Koch	honorarium - March 29th	\$50.00
NEICAC - LIHEAP	Share-the-Plate Jan/Feb 2020	\$75.00
TOTAL MARCH EXPENDITURES		\$1,614.11
Net Income This Month		-\$69.74

## OWL FUND

Beginning balance:	March 1, 2020	\$866.01
REVENUES	tuition payments	\$550.00
EXPENDITURES	none	\$0.00
BALANCE MARCH 31, 2020		\$1,416.01