

Decorah UU
Minutes
Meeting of the Board of Trustees
Randd Properties Building
Tuesday, August 14, 2018

Call to Order – The meeting was called to order at 7:07 p.m. by Bill Pardee.

Board Members Present – Bill Pardee, Annastacia Cowles, Beth Wahlberg, Carolyn Corbin.

Board Members Absent – Matthew Alexander.

Others Present – Decorah UU member Mike Vermace; Decorah UU Fellowship Coordinator Otter Dreaming.

Chalice Lighting and Reaffirmation of the Board Covenant

Additions to the Agenda – There were no additions to the agenda.

Comments from Decorah UU Members and Friends – There were no comments.

Reports

Treasurer's Report (Addendum A [email attachment]) – Carolyn moved and Bill seconded that the Treasurer's Report be approved as received via email. Board members briefly discussed a) the Lingonberry debits included in the financial report; b) a new rule regarding CDs as they come due; and c) the recommendation of regular updates from Beth to Alicia regarding the OWL Program's finances. The motion carried.

Approval of Previous Month's Board Meeting Minutes – Annastacia moved and Carolyn seconded that July's Board Meeting Minutes be approved as received via email. The motion carried.

Old Business

- a. **Lingonberry Report/Actions** – Mike reported on progress at the Lingonberry. The downstairs (for childcare) is almost done. The wall on the main floor has been textured and the area is ready for trim. Ellen has ordered cabinets on her own: more space for less money. She will put in a refrigerator, stove and cooler as well. Ellen is doing more on her own and asking less of a contribution from Decorah UU. Ellen asked if Mike could complete the storage area. There might be more construction and other details in which Mike is involved. Ellen has found a chair cart, so the chair storage area (shelf) will not happen after all. It will be up to Ellen to establish the fire occupancy: 90-96 estimated. Mike requested that the Board change a decision from last month's meeting when the Board decided to reimburse Ellen for up to \$2000 for electrical & plumbing. While Ellen has received legitimate free labor on the electrical & plumbing (thus reducing expenses), she is still short on finances for other things, e.g., flooring. Mike recommended that the Board lift the restriction on money designated for electrical & plumbing, giving Ellen financial flexibility, while still requiring receipts. Beth moved to lift the restriction, and Carolyn seconded the motion. As Board members discussed the motion, Mike shared another of Ellen's requests: would Decorah UU still invest in cabinets (as previously agreed), but only to the extent that they would have anyway? In light of Ellen's request, Bill moved to amend Beth's motion, increasing the amount to \$2500, to include possible kitchen accoutrements. Beth seconded the motion. The original motion carried as amended (lifting the electrical & plumbing restriction, and increasing the amount). Board members discussed doing a walk-through of the Lingonberry with at least

three Board members present on Tuesday, August 28th at 6:30. Mike will check with Ellen about that time and date and will let her know about the change in financial support. Mike may need more supplies, so there may be additional, small bills submitted to Beth. Mike asked if he could claim his contributions as in-kind to the Fellowship. The Board affirmed his request. Mike will draw up an invoice. Mike recommended September 30th as an appropriate date by which to wrap up any financial matters regarding the Lingonberry. Anastacia observed that the walk-through will give insight into what needs to be moved from Bethania to the Lingonberry for our first service there on September 16th.

- b. **Hospitality Management team** – Anastacia reported that she and Bruce and Janelle have not yet had a meeting about covering hospitality needs for the year.

New Business

- a. **Share the Plate for September-October** – Bill moved and Carolyn seconded that Decorah UU's Share-the-Plate recipient for September-October be the Decorah Community Food Pantry. The motion carried.
- b. **Purchase of Google Ad-words** – The Board skipped this topic.
- c. **Decal Design** – Ellen is eager to get Decorah UU's decal in the Lingonberry front window, as agreed. She will need to approve the decal once Matthew designs it.
- d. **Shall we celebrate the move?** – Board members discussed ways to celebrate the move to the Lingonberry, noting that Ellen has offered a free evening in the space. Board members will give thought to publicizing not only an evening event, possibly in October, but also publicizing the first Sunday service held there (September 16), including information about the Fellowship itself.

Extinguishing the Chalice

Adjournment – Anastacia moved and Beth seconded that the meeting be adjourned. The motion carried and the meeting was adjourned at 8:04 p.m.

The Next Board Meeting – The next Board meeting will be held on Tuesday, September 11, at 7:00 p.m. at the Randd Properties building.

Respectfully submitted by
Otter Dreaming, Decorah UU Fellowship Coordinator

Addendum A

July 2018 Financial Summary (email attachment)